

Venue Information

Emergency Procedures

Please familiarize yourself with the Emergency Procedures at the Metro Toronto Convention Centre by [clicking here](#).

Fire Regulations

The purpose of these requirements is to maintain an acceptable level of fire safety within the Metro Toronto Convention Centre. The fire protection systems built into the Convention Centre have been designed to protect against the hazards which are typical of conventions and exhibitions. The objective of these requirements is to limit the hazards of contents and operations within the Convention Centre to a level which can be controlled by the building fire protection systems.

View Fire Regulation for Exhibitors by [clicking here](#).

MANDATORY: All Exhibitors must complete a Fire Safety Reply no later than **January 26, 2024**.

Complete Fire Safety Form by [clicking here](#).

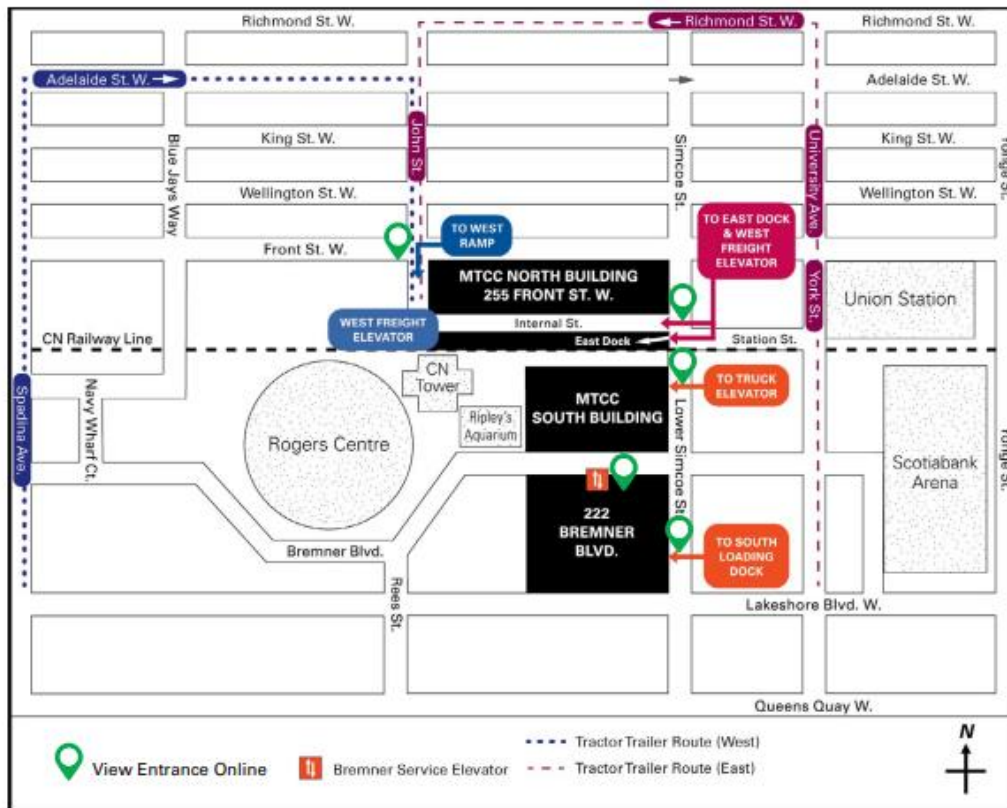
Return completed forms to:

Metro Toronto Convention Centre, Operations Department
255 Front Street West, Toronto, Ontario M5V 2W6
T: (416) 585-8135 | E: FireSafetyReply@mtccc.com

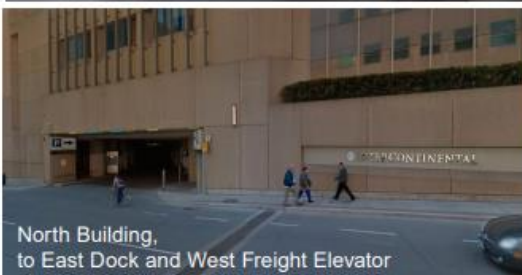
How to Get to the MTCC

For detailed directions on how to get to the MTCC, [click here](#).

Loading Docks Map



Map is not to scale
03/22



Voyage Control

MTCC is the first convention centre in North America to use the Voyage Control app to facilitate exhibitor move-in. It allows exhibitors to easily pre-reserve a time on their mobile device for unloading exhibitor/booth materials instead of being redirected to the marshalling yard. This results in a time savings of approximately 20 minutes per exhibitor and reduces traffic and carbon monoxide emissions in the local area.

An email will be sent out by Exhibit Management to Booth Representatives with an access code in early 2024.

MTCC Recycling Program

A large volume of material goes in to creating a successful event – from cardboard boxes, pallets, and Styrofoam for shipping, to carpet and decor which make the space look fabulous. Not to mention the food and beverages consumed and enjoyed throughout. Although much of this material is used up during the event, or saved and reused afterwards, a lot ends up getting thrown out.

To this end, the Metro Toronto Convention Centre (MTCC) has developed an aggressive waste reduction program.

View the Exhibitor Recycling Program by [clicking here](#).

Rigging / Overhead Work

This policy applies to all overhead work at the Metro Toronto Convention Centre. This policy is also supplementary and/or to compliment other relevant and applicable legislation (such as OHSA), other existing building health and safety policies, and the contractor's own policies given to their workers.

Rigging installation affixed to any Centre structure is an exclusive service provided by SHOWTECH Power & Lighting.

View the complete Rigging / Overhead Work Policy by [clicking here](#).